



Mission Statement: To advance and promote arts and culture in the Wichita community through advocacy, leadership, education and collaboration.

Grant and Sponsorship Application

Project Name/Title:

Applicant Name:

Email Address:

Phone Number:

Mailing Address:

Website (if applicable):

Amount Requested (Max \$1,000):

How many people do you anticipate serving with the project?

Please select one of the following:

- **Artist Grants** are available for general Project operating support and may be used for materials, supplies, production/exhibit costs, costuming, set-up and tear down and other normal and customary direct costs involved in the display or creation of visual or performance art. Living expenses and artist personal transportation are also considered eligible expenses.
- **Sponsorships:** Unique funding opportunities to amplify relationships between the Art Council and artists or organizations with a focus on promotional support and/or community engagement.

If awarded, applicant agrees to complete the following:

- Invoice to the Arts Council for the amount funded
- Final project report

Application Checklist:

- Completed W-9 Tax Identification form
- Completed Application
- Examples of project (as relevant)
- For individual or artists, please provide an artistic resume



Mission Statement: To advance and promote arts and culture in the Wichita community through advocacy, leadership, education and collaboration.

Project Narrative

- What is the project?
- What are the objectives/goals of the project?
- Who are the anticipated participants or who is the target audience?
- How many anticipated participants or community members will be served?



Mission Statement: To advance and promote arts and culture in the Wichita community through advocacy, leadership, education and collaboration.

Project Timeline:

Proposed Budget:

Does your project meet the Project Priority Criteria? If so, please describe. If not, please write N/A.

Priority Criteria includes:

- *Projects that provide economic opportunities for local artists.*
- *Projects for which substantial funds have been raised from other sources.*
- *Projects that affect more artists and larger audiences within the community.*
- *Projects that are free to the public or that are offered at low cost.*
- *Projects that serve historically underserved or emerging populations.*



Mission Statement: To advance and promote arts and culture in the Wichita community through advocacy, leadership, education and collaboration.

Please confirm that you meet the applicant eligibility criteria by checking each box:

- An Applicant may be an individual, a group of artists, or a not-for-profit (501c3) arts organization that is in good standing.
- Each Applicant must successfully complete the application process, as detailed herein, before established deadlines to be considered for awards.
- Applicants are not eligible for concurrent Artist Grants. An eligible Applicant may submit one (1) application per review period. However, an Applicant can only receive one (1) Artist Grant per Award Period, regardless of the Artist Grant amount granted in the respective Award Period.
- An artist who shares directly in a group or organizational award is considered an awardee for purposes of this policy.
- Applicants must reside in or principally operate from Sedgwick County or the Wichita Community at large.

Please confirm that your project meets the following criteria by checking each box:

- Projects must enhance the arts and culture of the Sedgwick County and/or Wichita community at large.
- Projects must be feasible, timely and demonstrate artistic merit.
- Projects are generally defined as public performances, public exhibits, or the creation of new work.
- Projects must be accessible to all regardless of disability.
- Projects must guarantee not to discriminate against anyone by virtue of race, religion, gender, national origin, sexual orientation, physical ability, age, or veteran status.
- Projects/Awardees must acknowledge the Arts Council for its contribution as part of the exhibit or performance, etc.
- Projects must be completed within twelve (12) months of approval date or must have received an approved extension.
- Projects submitted by organizations and individuals that demonstrate a clear, realistic, detailed budget for the project.

Please check to confirm you understand what will be required in the Final Report:

- Brief Project Synopsis (highlights, challenges, etc)
- Community Impact – Attendance metrics
- Final Budget (against projected budget)
- AC logo placement/recognition

I have read and agree to the term and conditions in the Arts Council Artist Grants Policy.

First and Last Name

Today's Date

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

| | | |
|--|---|---|
| Print or type. See Specific Instructions on page 3. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. | |
| | 2 Business name/disregarded entity name, if different from above | |
| | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small> |
| | 5 Address (number, street, and apt. or suite no.) See instructions. | Requester's name and address (optional) |
| | 6 City, state, and ZIP code | |
| | 7 List account number(s) here (optional) | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

| | | | | | | | | | | |
|--------------------------------|--|--|--|---|--|--|--|---|--|--|
| Social security number | | | | | | | | | | |
| | | | | - | | | | - | | |
| or | | | | | | | | | | |
| Employer identification number | | | | | | | | | | |
| | | | | - | | | | | | |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

| | | |
|-----------|----------------------------|--------|
| Sign Here | Signature of U.S. person ► | Date ► |
|-----------|----------------------------|--------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.